

INDIAN ROCKS MOBILE HOME COOPERATIVE, INC.

(727)726-8000 Fax (727)873-7307

greed@ameritechmail.com

Request to Make Additions or Changes Form

THIS CHANGE FORM AND ANY ACCOMPANYING PAPERWORK MUST BE TURNED IN BEFORE THE 15TH OF THE MONTH FOR BOARD APPROVAL AND NO LESS THAN 2 WEEKS PRIOR TO THE START OF ANY CHANGES TO OR AROUND THE OUTSIDE OF THE UNIT.

NOTE: NO WORK MAY BE STARTED OR ALTERED (if changes are made during construction) UNTIL FINAL APPROVAL IS RECEIVED

Owner (print): _____ Date: _____ Unit# _____

Phone# _____

Description of work requested: Explanations must be detailed, including measurements & diagrams with changes or additions clearly highlighted when applicable (use separate sheet for drawings if needed):

CONTRACTOR (name and#): _____

Approximate start date: _____

Working Hours Mon-Sat 8AM-6PM NO SUNDAYS

- Indian Rocks Mobile Home Cooperative, Inc. is not required to provide permits for work. All work that requires a permit (City or County) is the full responsibility of the owner and a copy must be turned into the office.
- The job site MUST be kept clean daily (free from any potential flying debris) and ALL work materials (and signage) must be removed immediately following completion of the job
- Changes in painting colors from the current MUST be accompanied by chart samples (base & trim)
- The Board of Directors has the final say on the interpretation of the association building code guidelines and approval of your request

Date Approved: _____ Approval Signature (Manager) _____

Board Approval/Reviewed by 1) _____ 2) _____

Date Denied: _____ Reason for denial: _____

Additional information needed: _____

OWNER SIGNATURE: (Do not sign until Board of Directors and Manger approval is received)